

AGENDA MANAGEMENT SHEET

Name of Committee Resources, Performance and Development Overview and Scrutiny Committee

Date of Committee 24 April 2007

Report Title Items for Future Meetings

Summary The report details actions take on certain previous decisions, provisional items for future meetings of the Committee and future Cabinet decisions relevant to the work of the Committee

For further information please contact: Pete Keeley
Principal Committee Administrator
Tel: 01926 412450
petekeeley@warwickshire.gov.uk
No.

Would the recommended decision be contrary to the Budget and Policy Framework?

Background papers None

CONSULTATION ALREADY UNDERTAKEN:- Details to be specified

- Other Committees
- Local Member(s) County wide
- Other Elected Members
- Cabinet Member
- Chief Executive
- Legal David Carter - reporting officer
- Finance
- Other Strategic Directors
- District Councils
- Health Authority
- Police

Other Bodies/Individuals

FINAL DECISION NO

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by this Committee

To Council

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Agenda No

Resources, Performance and Development Overview and Scrutiny Committee - 24 April 2007.

Items for Future Meetings

Report of the Strategic Director of Performance and Development.

Recommendation

That the Committee comment on/note the items.

1. Introduction

This report is divided into three parts relating to:

- o Action taken relating to previous requests/decisions of the Committee.
- o Provisional items for future meetings of the Committee.
- o Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

2. Action Taken on Previous Requests/Decisions of the Committee

Date Agreed by Committee	Commitment to be Met	Officer/Dire- ctorate Responsible	Date to be reported back to Committee or action undertaken
9.1.07			
	Report to next meeting on introduction of single HR transaction unit	Bob Perks/P&D	27.2.07
	Review required of opening hours at Nuneaton and Bedworth Registry Office	David Carter/P&D	27.2.07
	Quarterly reporting on progress with CSC and customer access to continue	Kushal Birla/P&D	24.4.07
	At future meeting, unions be invited to attend to discuss absence management with Members	Bob Perks/ P&D	TBA
	Requested that representatives from districts and boroughs be invited to attend a future meeting to discuss	Kushal Birla/ P&D	24.4.07

	barriers to joint working		
27.2.07			
	Work on complaints and compliments to be undertaken with Members with support given for complaints received by Members	Karen Smith/P&D	TBA
	Report on progress as a result of introduction of measures to improve recruitment practice.	Bob Perks/P&D	4.9.07
	Report required on Members' use of laptops	Tonino Ciuffini/R	TBA
	Report on savings in the printing budget	David Carter/P&D	TBA

3. Provisional Items for Future Meetings

Meeting and Subject	Directorate
<u>19 June 2007</u>	
(1) Local Area Agreement - This report updates members on work in relation to partnership working and the development of the Local Area Agreement	Perf & Dev
(2) 2007/08 to 2009/10 Capital Strategy - Members views will be sought on the development of the Capital Strategy prior to its submission to Cabinet in July 2007	Resources
(3) Public Consultation on 2008/09 Budget and Council Tax – Proposed process for conducting public consultation on the 2008/09 budget	Resources
(4) Debt Recovery Update – outline of debt recovery performance since April.	Resources

4. Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

Cabinet	Subject	Key decision	Directorate
10/05/2007	New Ways of Working - Phase 2 Review [Achievements in the New Ways of Working (phase 2)]	No	Performance and Development
10/05/2007	Business Case for One Stop Shop in Leamington Spa (Deferred to 19 July 2007) [On 27 June 2006, Cabinet resolved that a business case be submitted on the One Stop Shop in Leamington Spa.]	No	Performance and Development
10/05/2007	Member Development Strategy - Deferred from 19 April 2007 [The report will set out progress with developing a programme of member development and seek approval to a Member Development Strategy]	No	Performance and Development

10/05/2007	CORPORATE BUSINESS PLAN 2007 - 2010 - Deferred from 19 April [The Corporate Business Plan 2007 - 2010 (CBP) is being developed to present key actions and targets which represent the County Council's focus in delivering its vision over the next three years. The draft CBP is brought to Cabinet for agreement before going on to Council for approval on 15th May 2007. The CBP targets will form part of the Corporate Performance Reports Cards. The CBP will be published with the Medium Term Financial Plan, and will form part of the Council's statutory Best Value Performance Plan.]	No	Performance and Development
10/05/2007	2007/08 to 2009/10 Medium Term Financial Plan [The 2007/08 to 2009/10 Medium Term Financial Plan is being developed to present the financial consequences of the authority's Medium Term Financial Planning Strategy and the Corporate Business Plan for the next three years. The report is being brought to Cabinet for agreement before going on to Council on 15th May 2007.]	Yes	Resources
10/05/2007	ICT Strategy Report [ICT Strategy 2007 - 2012]	No	Resources
07/06/2007	Corporate Consultation Policy [Outlining the revised Consultation Policy and annual action plan]	Yes	Performance and Development
07/06/2007	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet - 7th June 2007 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	Yes	Resources
26/06/2007	Programme of Items for Consideration by the Cabinet [A report containing details of items for decision by the Cabinet in the forthcoming three months]	No	Performance and Development
26/06/2007	Business Case for Extended Schools Pilot (Deferred from 10 May 2007) [On the 27 June 2006, Cabinet agreed to a One Stop Shop being established in an Extended School subject to a business case being submitted for agreement.]	No	Performance and Development
26/06/2007	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet - 26th June 2007 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County	Yes	Resources

	Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]		
26/06/2007	2006-2007 FINAL REVENUE OUTTURN [2006-2007 Final Revenue Outturn position for the authority including detailed appendices for all the Directorates]	Yes	Resources
26/06/2007	Statement of Accounts 2006-2007 and Statement on Internal Control 2006-2007 [2006-2007 Draft Statement of Accounts and 2006-2007 Draft Statement on Internal Control for consideration before approval by Council]	Yes	Resources
26/06/2007	2006/07 Backward-Looking Annual Efficiency Statement [A report outlining the efficiency gains achieved by the authority in 2006/07 and seeking approval of the authority's 2006/07 Backward-Looking Annual Efficiency Statement for submission to the government and the separate return for the fire and rescue service.]	No	Resources
26/06/2007	2006/07 Capital Outturn Report [To inform members of the capital outturn position for 2006/07]	No	Resources
26/06/2007	North Leamington School [The project has reached a point where all statutory consents are in place, and sufficient information is available as to the cost and funding of the scheme in order to proceed with a construction contract.] (EXEMPT)	Yes	Resources
26/06/2007	Copy of 2006/07 Backward-Looking Annual Efficiency Statement [A report outlining the efficiency gains achieved by the authority in 2006/07 and seeking approval of the authority's 2006/07 Backward-Looking Annual Efficiency Statement for submission to the government and the separate return for the fire and rescue service.]	No	Resources
26/06/2007	Copy of 2008/09 Medium Term Financial Planning and Budget Process [The report proposes a medium term financial planning and budget process for the County Council]	No	Resources
19/07/2007	Joint Warwickshire County Council/Warwick District Council Contact Centre Business Case [On 27 June 2006, Cabinet agreed to a business case being submitted on a possible joint Warwickshire County Council and Warwick District Council Customer Service Centre. (deferred from 10 May 2007)]	No	Performance and Development
19/07/2007	Business Case for One Stop Shop in Leamington Spa (Deferred from 10 May 2007) [On 27 June 2006, Cabinet resolved that a business case be submitted on the One Stop Shop in Leamington Spa.]	No	Performance and Development
19/07/2007	2007/08 to 2009/10 Capital Strategy [For Cabinet to approve the Capital Strategy/recommend to Council if necessary]	No	Resources
19/07/2007	Value for Money Strategy [The report seeks Cabinet approval for the updated Value for Money Strategy]	No	Resources

19/07/2007	Treasury Management Outturn 2006/07 [Outturn of 2006/07 Treasury Management processes]	No	Resources
06/09/2007	Public Consultation on the 2008/2009 Budget and Council Tax [To agree upon a strategy for the public consultation on the 2008/2009 budget and Council Tax]	No	Resources

D.G.CARTER,
Strategic Director of Performance and Development,
Shire Hall,
Warwick.

April 2007